



Elementary School:

5277 Calhoun
Dearborn, MI 48126
(313) 581-2223
(313) 581-2247 Fax

Vision and Purpose

Academic Success For All!

Mission

The Academy for Business & Technology School District will prepare students for the 21st Century by engaging all learners in meaningful educational experiences that will develop a growth mindset and meet the highest educational and ethical standards in a caring, collaborative learning community supported through partnerships with parents and families, businesses, civic organizations, and higher education.

Monday, April 20, 2020

Dear Academy for Business & Technology Family,

We hope that you are doing well during these unprecedented times. At this time we wanted to share our Continuity of Learning Plan. The goal of this plan is the following:

1. To ensure that we are able to provide each student with alternative modes of instruction that will help them stay on pace in their learning during this time.
2. To continue to build relationships and maintain connections with our families.
3. To ensure that all students access learning.
4. To continue to provide lunches during the school closure.

Below you will find more information on the steps we will take in order to meet these goals.

1. Methods used to provide alternative modes of instruction

The Academy for Business & Technology Elementary school will utilize a hybrid model of instruction using hard copy instructional packets and online learning platforms. Our teachers contacted each parent individually last week to identify which model works best for them.

Instructional Packets:

- The teachers have put together 3-week instructional packets for those students that prefer the paper/pencil model.
- Parents can pick up the first set of instructional packets for April 20th-May 8th on **Tuesday, April 21st** or **Thursday, April 23rd** from **9am-2pm**. If you are not able to pick them up during these times, please contact the main office so we can make accommodations.

Virtual Learning Plan:

- For those students that have internet access, but don't have a device, devices will be made available. Student devices will be distributed based on need as determined through the phone calls. Parents can pick up the student devices on **Tuesday, April 21st** or **Thursday, April 23rd** from **9am-2pm**. Please note that parents will need to complete a Technology contract when signing out a device. One device per family will be distributed.
- For those students that do not have internet access, we will share information regarding opportunities to obtain free or low cost Internet access.
- We will be using the following online platforms for the Virtual Learning:
 - Raz Kids and Moby Max
 - Class Dojo (K-5)
 - Google Classroom (3-5)
- Teachers will create daily mini lessons. Students will be able to access these mini lessons via Class Dojo (grades K-2) or Google Classroom (3-5).
- Parents if you need support with resetting passwords for Class Dojo or Google Classroom, please contact Mrs. Shaffer or Mrs. Banas. Their emails are listed below.



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2. Continue to Build Relationships and Maintaining Connections

Now, more than ever, we are striving to be intentional in our outreach to continue building relationships and maintain connections. We are committed to do all we can to help students feel safe and valued. To that end, we commit to the following:

- **Develop a Weekly Plan and Schedule:** Offering routines and structures for consistency and for the balancing of think time, work time, and play time for health and well-being. Weekly plans and suggested schedules will be posted on our Website. Please visit our website for more information.
- **Contact Families:**
 - Virtual Learning: Teachers will post daily mini lessons via Class Dojo for grades K-2 and Google Classroom for grades 3-5.
 - Learning Packets/Virtual Learning: there will be weekly individual phone class calls. Please contact the main office if your phone number changes.

3. Ensure All Students Access Learning

Despite the challenges of remote learning, teachers will still monitor student learning and check for understanding throughout the learning process. Additionally, teachers will ensure that feedback is provided to students. In order to meet these expectations, teachers will engage in the following:

Instructional Packets Feedback:

Due to the Stay at Home order, we are asking parents to take pictures of specific assignments that students are completing and upload them to Class Dojo under the students' "Portfolio." Teachers have identified those specific assignments. They are due by the end of the week. Teachers will grade those assignments and give feedback to the students.

Virtual Learning Feedback:

For students participating in the Virtual Learning, teachers will monitor student access and assignment completion on a daily basis within the instructional platform (Raz Kids and Moby Max).

Support Services:

Special education and/or EL teachers will monitor and assess the learning of children on their caseload in order to provide suitable accommodations based on individual needs. All students with IEP's will have a Contingency Learning Plan that includes preferred mode of delivery, skills addressed, accommodations/modifications/other supports needed, and how progress will be tracked. Special Education teachers will contact parents this week to discuss this plan.

We will continue to provide ancillary services, such as speech services and social worker services, by our speech therapists/social workers via phone, Google Meets, or other online portals. Speech therapists and our Social Worker will contact parents individually to discuss the times/days.

***Although our school will make every effort possible to ensure that all students have access to high quality remote instruction, students will not be penalized if they are unable to complete the course work or participate in remote learning for any reason.**



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4. Continue to Provide Lunches

We are committed to ensuring that our students continue to have access to nutritious meals during this closure. Lunches will be available for pickup from the school on Mondays only from 10:00am-12:00pm. There will also be distribution along the bus route on Mondays only. We will continue our food distribution through the remainder of the school year.

****Please note that precautions will take place to ensure that CDC guidelines regarding social distancing are followed for anyone going into the building when picking up lunches or the learning packets.**

Should you have any questions about the Continuity Learning Plan, please contact your child's teacher or other staff members via email. We will also post this information on our website as well as other resources.

Classroom Teachers

Christine Diskin, kindergarten christine.disking@leonagroup.com

Suzanne Rocca, kindergarten suzanne.rocca@leonagroup.com

Jessica Colasinski, grade 1 jessica.colasinski@leonagroup.com

Heather McHugh, grade 1 heather.mchugh@leonagroup.com

Elizabeth Williams, grade 2 elizabeth.williams@leonagroup.com

Cynthia King, grade 2 cynthia.king@leonagroup.com

Micah Davis, grade 3 micah.davis@leonagroup.com

Bonnie Rehberg, grade 3 bonnie.rehberg@leonagroup.com

Carolyn Tola, grade 4 carolyn.tola@leonagroup.com

Kelli Stroud, grade 4 kelli.stroud@leonagroup.com

Ekaete Udoroh, grade 5 ekaete.udoroh@leonagroup.com

Stephanie Plecha, grade 5 stephanie.plecha@leonagroup.com

Support Staff:

Laura Bliss, special education - laura.bliss@leonagroup.com

Kathleen Lynch, special education - kathleen.lynch@leonagroup.com



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Chelsea Zajac, social worker - chelsea.zajac@leonagroup.com

Florencia Paden, ELL teacher - florencia.paden@leonagroup.com

Lina Al-Shamsi, Instructional Support - lina.al-shamsi@leonagroup.com

Epstein Roy, Instructional Support roy.epstein@leonagroup.com

Beatrice Gonzalez, Instructional Support beatrice.gonzalez@leonagroup.com

Lalanie Mendez, Math Lab Teacher lalanie.johansson-mendez@leonagroup.com

Katie Banas, Reading La Teacher katie.banas@leonagroup.com

Administration:

Alberta Galarza, school leader alberta.galarza@leonagroup.com

Silvia Vargas, instructional coach silvia.vargas@leonagroup.com

Pamela Shaffer, MTSS coach pamela.shaffer@leonagroup.com

For those students that completed the 4-week Learning Packets for the weeks of March 16th - April 17th, parents can drop them off at the school on Tuesday, April 21st or Thursday, April 23rd between 9am-2pm.

Parents, we want to continue to thank you for your ongoing support, patience, and understanding during these very difficult times. We know it is not easy but remember that we are here to support one another. We will get through this together!

Take care families and be safe,

Alberta Galarza

Lunes 20 de abril del 2020

Estimada familia de Academy for Business & Technology,

Esperamos que estén bien en estos tiempos sin precedentes. En este momento, queríamos compartir nuestro Plan de Continuidad del aprendizaje. El objetivo de este plan es el siguiente:

1. Para garantizar que podamos proporcionar a cada alumno modos alternativos de instrucción que los ayudarán a mantener el ritmo de su aprendizaje durante este tiempo.
2. Continuar construyendo relaciones y mantener conexiones con nuestras familias.
3. Asegurar que todos los estudiantes tengan acceso al aprendizaje.
4. Continuar proporcionando almuerzos durante el cierre de la escuela.

A continuación encontrará más información sobre los pasos que tomaremos para cumplir con estos objetivos.

1. Métodos utilizados para proporcionar modos alternativos de instrucción.

La escuela primaria Academy for Business & Technology utilizará un modelo híbrido de instrucción utilizando paquetes de instrucciones impresos y plataformas de aprendizaje en línea. Nuestros maestros contactaron a cada padre individualmente la semana pasada para identificar qué modelo funciona mejor para ellos.

Paquetes Instructivos:

Los maestros han reunido paquetes de instrucción de 3 semanas para aquellos estudiantes que prefieren el modelo de papel / lápiz.

Los padres pueden recoger el primer conjunto de paquetes de instrucción del 20 de abril al 8 de mayo el martes 21 de abril o el jueves 23 de abril de 9 am a 2 pm. Si no puede recogerlos durante estos horarios, comuníquese con la oficina principal para que podamos hacer los arreglos necesarios.

Plan de aprendizaje virtual:

Para aquellos estudiantes que tienen acceso a Internet, pero no tienen una computadora, Chromebooks están disponibles. Los Chromebooks de los estudiantes se distribuirán basado en las necesidades según lo determinado a través de las llamadas telefónicas. Los padres pueden recoger los Chromebooks de los estudiantes el **martes 21 de abril o el jueves 23 de abril de 9 am a 2 pm.** Tenga en cuenta que los padres deberán completar un contrato de tecnología. Se distribuirá un Chromebook por familia.



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Para aquellos estudiantes que no tienen acceso a Internet, compartiremos información sobre oportunidades para obtener acceso a Internet gratuito o de bajo costo.

Utilizaremos las siguientes plataformas en línea para el aprendizaje virtual:

- Raz Kids y Moby Max
- Dojo de clase (K-5)
- Aula de Google (3-5)

Los maestros crearán mini lecciones diarias. Los estudiantes podrán acceder a estas mini lecciones a través de Class Dojo (grados K-2) o Google Classroom (3-5).

Padres, si necesitan ayuda para restablecer las contraseñas de Class Dojo o Google Classroom, comuníquese con Mrs. Shaffer o Mrs. Banas. Sus correos electrónicos se encuentran a continuación.

2. Continuar Construyendo Relaciones y Manteniendo Conexiones

Ahora, más que nunca, nos esforzamos por ser intencionales en nuestro alcance para continuar construyendo relaciones y mantener conexiones. Estamos comprometidos a hacer todo lo posible para ayudar a los estudiantes a sentirse seguros y valorados. Para ello, nos comprometemos a lo siguiente:

Desarrolle un plan semanal y un cronograma: ofreciendo rutinas y estructuras para la coherencia y para equilibrar el tiempo de reflexión, el tiempo de trabajo y el tiempo de juego para la salud y el bienestar. Los planes semanales y los horarios sugeridos se publicarán en nuestro sitio web. Por favor visite nuestro sitio web para más información.

Contactar a las familias:

- Aprendizaje virtual: los maestros publicarán mini lecciones diarias a través de Class Dojo para los grados K-2 y Google Classroom para los grados 3-5.
- Paquetes de aprendizaje / Aprendizaje virtual: habrá llamadas telefónicas individuales semanales. Póngase en contacto con la oficina principal si su número de teléfono cambia.

3. Asegurar que todos los estudiantes tengan acceso al aprendizaje

A pesar de los desafíos del aprendizaje remoto, los maestros seguirán monitoreando el aprendizaje de los estudiantes y verificarán la comprensión a lo largo del archivo.

Comentarios sobre paquetes instructivos:

Debido a la orden de quedarse en casa, les pedimos a los padres que tomen fotos de tareas específicas que los estudiantes están completando y las suban a Class Dojo en el "Portfolio" de los estudiantes. Los maestros han identificado esas tareas



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específicas. Deben entregarlas al fin de la semana. Los maestros calificarán esas tareas y darán comentarios a los estudiantes.

Comentarios de aprendizaje virtual:

Para los estudiantes que participan en el Aprendizaje virtual, los maestros supervisarán el acceso de los estudiantes y la finalización de las tareas diariamente dentro de la plataforma de instrucción (Raz Kids y Moby Max).

Servicios de apoyo:

Los maestros de educación especial y / o EL supervisarán y evaluarán el aprendizaje de los niños en sus casos para proporcionar adaptaciones adecuadas basadas en las necesidades individuales. Todos los estudiantes con IEP tendrán un Plan de aprendizaje de contingencia que incluye el modo preferido de entrega, las habilidades abordadas, las adaptaciones / modificaciones / otros apoyos necesarios y cómo se hará un seguimiento del progreso. Los maestros de educación especial se comunicarán con los padres esta semana para discutir este plan.

Continuaremos brindando servicios auxiliares, tales como servicios del habla y servicios de trabajadores sociales, por nuestros terapeutas del habla / trabajadores sociales por teléfono, Google Meets u otros portales en línea. Los terapeutas del habla y nuestra trabajadora social se comunicarán con los padres individualmente para hablar sobre los horarios / días.

*** Aunque nuestra escuela hará todo lo posible para garantizar que todos los estudiantes tengan acceso a una instrucción remota de alta calidad, los estudiantes no serán penalizados si no pueden completar el trabajo del curso o participar en el aprendizaje remoto por cualquier motivo.**

4. Continuar proporcionando almuerzos

Estamos comprometidos a garantizar que nuestros estudiantes continúen teniendo acceso a comidas nutritivas durante este cierre. Los almuerzos estarán disponibles para ser recogidos de la escuela los lunes solo de 10:00 a.m. a 12:00 p.m. También habrá distribución a lo largo de la ruta del autobús los lunes solamente. Continuaremos nuestra distribución de alimentos durante el resto del año escolar.

** Tenga en cuenta que se tomarán precauciones para garantizar que se sigan las reglas de los CDC con respecto al distanciamiento social para cualquier persona que ingrese al edificio al recoger los almuerzos o los paquetes de aprendizaje.

Si tiene alguna pregunta sobre el Plan de aprendizaje continuo, comuníquese con el maestro de su hijo u otros miembros del personal por correo electrónico. También publicaremos esta información en nuestro sitio web, así como en otros recursos.

Para aquellos estudiantes que completaron los paquetes de aprendizaje de 4 semanas para las semanas del 16 de marzo al 17 de abril, los padres pueden



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dejarlos en la escuela el martes 21 de abril o el jueves 23 de abril de 9 a.m. a 2 p.m.

Padres, queremos seguir agradeciéndoles por su continuo apoyo, paciencia y comprensión durante estos tiempos tan difíciles. Sabemos que no es fácil, pero recuerda que estamos aquí para apoyarnos unos a otros. Vamos a superar esto juntos!

Cuida a las familias y mantente a seguro,

Alberta Galarza